IT @ SERVICES

ORIENTATION PROGRAMME FOR
INTERNATIONAL / MAINLAND UNDERGRADUATES 2019-20

Information Technology Services Centre
Aug 2019
What You’re Going to Use / Experience @CUHK

- Computing Account
- MyCUHK and CUSIS
- Office 365
- WiFi & Network
- CUHK Mobile
- IT Facilities
- Security Tips
- Get Help from ITSC
GET YOUR DOOR KEY READY

# Computing Account
# Account is key
# What’s the key for?
Where’s the key?

1. Mobile Phone/E-mail
   - Receive a 6-digit Verification code (V-code) e.g. 329740

2. SCACS
   - Go to SCACS (http://cai.itsc.cuhk.edu.hk) with the V-code
   - Select what programme you are studying e.g. UG, PG, Education, etc.,

3. Get the key
   - Your account is ready
   - View it online / print it out!

4. Access Our Services
   - The computing account serves as your key to our services!
C. Computing Account Details:
(1) OnePass (CWEM) Account
   Student ID:
   Computing ID:
   OnePass (CWEM) Password:
   E-mail Address:
   Expiry Date:

Your Key Is Computing Account Information (CAI) Slip

Student ID: 1234567890
For online systems e.g. MyCUHK

Computing ID: s1234567890
Mostly for network connection e.g. WiFi / VPN

Email Address: 1234567890@link.cuhk.edu.hk
For CUHK Login (O365, emails, LibSearch) / eLearning, ITSC’s PCs

OnePass Password
For all ITSC Services + other IT platforms
Have an Access Problem!? 

- **Hotline:** 3943 8845
- **Visit us at**
  - **User Areas:** 1/F, Pi Ch’iu Building
  - **Learning Commons:** 6/F, Wu Ho Man Yuen Building
  - **CU Link Card Centre:** Room 804, 8/F, Wu Ho Man Yuen Building
Change Your OnePass (CWEM) Password Annually
MANAGE ACADEMIC MATTERS @MYCUHK

# CUSIS
# Course Registration
# Payment
# My Result!!
Enter MyCUHK via OnePass—10 digit Student ID

MyCUHK: http://portal.cuhk.edu.hk/
Access different CUHK online systems
@MyPage
Manage Your Academic Matters @CUSIS

• View/Update Personal Information
• Search Teaching Timetable by Subj/Dpt
• Enroll Courses
• View Timetable Planner
• Check Debit Notes
• View Grades

Learn More to Use CUSIS: http://www.cuhk.edu.hk/cusis
Apart from your home address, please also include your HK address and phone contact.
Browse Course Catalog @ CUSIS

Click “view class sections”
Plan Your Class Schedule @ CUSIS

Videos of Course Enrollment:
Validate Course with Shopping Cart @ CUSIS
Course Enrollment @ CUSIS
Pay @ CUSIS

Account Summary
You owe 42,300.00. For the breakdown, access Charges Due:
- Due Now: 21,250.00
- Future Due: 21,050.00

You have a past due balance of 21,050.00.

What I Owe

<table>
<thead>
<tr>
<th>Term</th>
<th>Outstanding Charges &amp; Deposits</th>
<th>Total Due</th>
</tr>
</thead>
<tbody>
<tr>
<td>2010-11 Term 1</td>
<td>21,250.00</td>
<td>21,250.00</td>
</tr>
<tr>
<td>2010-11 Term 2</td>
<td>21,050.00</td>
<td>21,050.00</td>
</tr>
<tr>
<td>Total</td>
<td>42,300.00</td>
<td>42,300.00</td>
</tr>
</tbody>
</table>

Currency used is Hong Kong Dollar.

Remittance Addresses
Financial Aid

Print Online Debit Note
Check Your Academic Result @CUSIS

**Class Grades - 2008-09 Term 2**

<table>
<thead>
<tr>
<th>Class</th>
<th>Description</th>
<th>Units</th>
<th>Grade</th>
<th>Grade Points</th>
<th>Grade Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>ECON 2410</td>
<td>Trade &amp; Invest Among the Chns</td>
<td>3.90</td>
<td>B+</td>
<td>3.90</td>
<td>31/6/2009</td>
</tr>
<tr>
<td>ENGL 2555</td>
<td>Eng Writing</td>
<td>3.90</td>
<td>B+</td>
<td>3.90</td>
<td>31/6/2009</td>
</tr>
<tr>
<td>ASIA 1500</td>
<td>College Weekly Assembly</td>
<td>PP</td>
<td></td>
<td></td>
<td>31/6/2009</td>
</tr>
<tr>
<td>ARTH 2516</td>
<td>Art Themes The Creative Express</td>
<td>2.90</td>
<td>A</td>
<td>6.00</td>
<td>31/6/2009</td>
</tr>
<tr>
<td>JSAP 2216</td>
<td>Rev Japanese TV</td>
<td>3.90</td>
<td>C+</td>
<td>5.90</td>
<td>21/7/2009</td>
</tr>
<tr>
<td>MAKT 4110</td>
<td>China Business</td>
<td>3.90</td>
<td>B</td>
<td>5.90</td>
<td>31/6/2009</td>
</tr>
</tbody>
</table>

**Term Statistics - 2008-09 Term 2**

<table>
<thead>
<tr>
<th>From Enrollment</th>
<th>From Transfer Credit</th>
<th>Combined Term Total</th>
<th>Cumulative Total</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
GET YOURSELF ONLINE

# CUHK WiFi
# Hostel Network
# WiFi Hotspot Partnership Programme
WiFi on / off Campus

1. CUHK Wi-Fi Service @ CUHK
   • SSID / Network Name = CUHK1x / CUHK / CUHKa

2. Wi-Fi Hotspot Partnership Programme @ / out of CUHK
   • SSID / Network Name = eduroam / CSL / Y5ZONE
   • Account registration required

Registration for Wi-Fi Hotspot Partnership Programme:
https://wifipartners.itsc.cuhk.edu.hk/myaccount.php

Tips:
1. CUHK1x and Eduroam needs login once
Network @ Hostels

1. **Wired Network - ResNet**
   Network cables can be purchased at the University Bookstore, Room 101, 1/F, Yasumoto International Academic Park

   ![Network diagram]

   - Plug in network cable
   - Open a web browser
   - Login the web portal with Computing ID + OnePass password

2. **In room WiFi / Corridor WiFi**

   ![WiFi device]
Virtual Private Network (VPN)

** For a high level of data security and access to restricted CUHK sites, please run a VPN connection after successful login to ResNet or WiFi.

Connection in China may be unstable due to the Great Firewall.

MANAGE STUDY WORK @ CLOUD / ELEARNING

# Office 365
# CUHK connected
# Emails
# Free Office
# Exchange Class Info
# Blackboard, eLearning
Exchange Course Materials @ Blackboard

Directly Go to Blackboard:
http://blackboard.cuhk.edu.hk
Blackboard @mobile

Download the app Blackboard at app store
Manage Emails / Files @ Office 365

Or, go there through MyCUHK > MyPage > CUHK Office 365 / @Link
Student E-mail

CUHK Office 365 Portal:
http://www.cuhk.edu.hk/o365
Provide Email Service, Cloud Storage & Office Applications @ Cloud

Good afternoon

Search apps, documents, people, and sites

Apps

Outlook OneDrive Word Excel

PowerPoint OneNote

Sway

Office on 5 PCs or Macs + 5 Tablets + 5 Phones!
CUHK Office 365 – @Link (Email Service)

Default Email Address:
1234567890@link.cuhk.edu.hk

50 GB Mailbox

Define your another email address via MyCUHK > MyPage
my-name@link.cuhk.edu.hk
STAY TUNED WITH CUHK @MOBILE

# Mobile Apps
# CUHK Mobile
All things in hand with CUHK Mobile

- Get the CUHK hottest news & events
- Find your way in CUHK
- Check out Shuttle Bus Schedule
- Get online library services
- Tips for new admission

Available @ Google Play & Apple App Store
More Mobile Apps @CUHK?

CUHK Mobile App Store
https://campusapps.itsc.cuhk.edu.hk/store
USE IT FACILITIES

# Print Notes
# Use computers
Use IT Facilities @ User Areas & Learning Commons

User Areas, 1/F Pi Chiu Building
秋樓1樓用戶區

Learning Commons, 6/F Wu Ho Man Yuen Building
學習共享空間: 伍何曼原樓 6樓
SAVE YOURSELF FROM HACKERS / VIRUS

# Anti-virus
# Phishing emails / web
Phishing emails look real but include attachments with virus or fraud hyperlinks.

Beware of the sender, attachments & hyperlinks!

Change your OnePass password & contact ITSC immediately if you have exposed your account information to hackers.
• Keep your device OS version up-to-date & install anti-virus software/app
• Install a free copy of Kaspersky anti-virus software at ITSC homepage!
More Tips to Safeguard Yourself

1. Do not share your PW with your friends / others
2. Don’t download materials / files illegally
3. Don’t visit anonymous websites
STAY TUNED WITH ITSC

# Help!?  
# FB  
# Official news
Official ITSC Website

@ ITSC Homepage
http://www.itsc.cuhk.edu.hk
Facebook & eNewsletter

@ ITSC Facebook:
http://www.facebook.com/itsc.cuhk

@ ITSC eNewsletter:
http://www.cuhk.edu.hk/itsc/digest
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What’s Coming?

THE CHINESE UNIVERSITY OF HONG KONG
STUDENT NOTEBOOK OWNERSHIP PROGRAM 2019
24hrs. Online Ordering [available from 19 Aug (12:00nn) - 31 Oct (23:59pm)]

Roadshow 01
CUHK Main Campus 中大校園
Date : 3 - 11 September 2019
Time : 11:00 - 20:00 (Closed on Sunday)
Venue : HP & Lenovo; LG, Benjamin Franklin Centre, CUHK
中大校友會禮堂(玻璃房);
Apple: Yale-in-China Hall, Staff Student Centre,
New Asia College 新亚学院崇德堂

Roadshow 02
Prince of Wales Hospital 威爾斯親王醫院
Date : 5 - 6 September 2019
Time : 12:00 - 20:00
Venue : Hostel Common Room (G01),
Madam S.H. Ho Hostel for Medical Students, PWH
何善衡夫人醫科生宿舍學生休息室(G01)
THANK YOU!

CUHK ITSC

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