Connect / Use Office 365 for iOS
(This user guide suits iOS 11 or above.)

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A. Setup of Office 365 Mail with iOS built-in Email App

1. Open **Settings** menu.
   Click **Account and Password**.

2. Click **Add account**.
3. Click Exchange.
4. Enter the profile information
   Email: alias@cuhk.edu.hk
   Description: alias@cuhk.edu.hk

   Click Next.

5. Click Login or Sign in.
6. Login with your *Login ID and OnePass Password.*

*Login ID*
Student: Student-ID@link.cuhk.edu.hk
Staff: alias@cuhk.edu.hk
Alumni: Alumni-ID@link.cuhk.edu.hk

Click Login.
7. Click Accept.
8. Now, you can customize the setting for your email.
### B. Setup of Office 365 Mail with iOS Outlook App

1. Click the **icon** to run the Outlook App

2. Enter your email address *(alias@cuhk.edu.hk)*
   - Click **Add new account**
3. Enter your OnePass Password
4. Click **Add later** to continue.
5. Click **skip** to continue.

   Or click  to read the quick guide.

6. Click **Open** to turn-on the notification

   Or click **No,thanks** to skip the setting.
7. Now, you can use the email on Outlook App.