Connect to Office 365 Mail with Android

(This user guide is applicable to Android 6.0 or above and suits Samsung devices the best; while other devices will have slight difference on the user interface or buttons.)

You can choose either way below to check out Office 365 Mail on your Android devices

Contents
Setup of Office 365 Mail with Outlook App on Android ................................................................. 1
Reference from Microsoft: .................................................................................................................. 5

Setup of Office 365 Mail with Outlook App on Android

1. Download Microsoft Outlook in Google Play Store.
2. Open the app Outlook and tap get started.

3. Please input your email address

Staff: alias@cuhk.edu.hk (Check out your email alias)
4. You will be re-directed to CUHK Office 365 Login Page. Please input your OnePass password **.

** For staff having departmental MS Exchange (Outlook) accounts, you should use your MS Exchange (Outlook) password to log in here. By changing OnePass (CWEM) Password after 12 May, 2016, you can then use OnePass Password to log in here and also departmental MS Exchange (Outlook) email.

5. After login completes, you may choose to add other email accounts to Outlook here. Otherwise, please click MAYBE LATER to continue.
6. Microsoft now shows you some features about using **Outlook** app.

7. You can now check emails from **Outlook**!
Reference from Microsoft:
- Set up Office apps and email on a mobile device
- Use Outlook app on Android
- Get started with Office 365

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